

Getting Started For Supervisors Colorado Level I PASRR System

Welcome to the Colorado Web Based Level I PASRR System. Please read the following information to begin using the Web Based System. If you have any questions, please contact help@ascendami.com.

Step 1

Log onto www.pasrr.com

Step 2

Locate the link on the right label “Colorado Web Based System” and click the link to enter.

Step 3

Print the following documents

- 1) *Web Based Level I PASRR Tutorial*
- 2) *Level I Pre-Admission Screening and Resident Review Instructions*
- 3) *GDS List*
- 4) *Beer's List*
- 5) *Level I PASRR Form*

Step 4

Read through the *Web Based Level I PASRR Tutorial* and follow steps to setup trusted sites.

Step 5

Register as a supervisor following the instructions in the tutorial.

Step 6

Once you have received email with approval from Ascend, go to supervisor login and register your agency staff.

Step 7

Read through the *Level I Pre-Admission Screening and Resident Review (PASRR) Instructions* and discuss with staff. There are many changes which staff will need to be aware of in order to complete the web based screens. Review questions on *Level I Pre-Admission Screening and Resident Review (PASRR) form*. You will need the *GDS List* and *Beer's List* to complete.

Step 8

Once agency staff has received their emails from Ascend approving them for the system, have them begin using. Print out the handout labeled “Getting Started for Agency Staff”. This handout is located on the Colorado Web Based System Home Page.

If you do not have internet, or you are unable to submit Level I's online, fax the Level I Pre-Admission Screening and Resident Review (PASRR) to Ascend at 877-431-9568.